

Climate Action Plan

Harewood CE Primary School

2 year plan Autumn 2025 – 2027



GET STARTED				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Sign up to the Let's Go Zero campaign	Start: September 2025 Review: December 2025	AR / GW	By joining this campaign, school confirms that it is taking action now to reduce its own carbon impact.	Done Aut 2025
Attempt to Calculate school's carbon footprint using Count Your Carbon	Start: September 2025 Review: December 2025	AR	The digital tool allows school to calculate the carbon footprint and gives a baseline against which to measure progress, year on year.	
Add sustainability plans, projects and successes to your school website and share through wider communications	Start: September 2025 Review: March 2027	AR		In part
Investigate setting up a sustainability working group	Start: September 2025	GW	This could be led by The Eco-Committee with Mrs Wright and invite Mr Ratcliffe and potentially a Governor where this is thought to be appropriate.	Pupil group in place

			Review: December 2026			
Progress Key	Climate Action Plan history					
Not Started	Last reviewed:					
In Progress	★ = high carbon reduction actions					
Stalled						
Complete						

1. Decarbonisation and Energy Efficiency

Calculating and taking actions to reduce carbon emissions and becoming more energy efficient

ENERGY – BUILDINGS AND RETROFIT				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
★ Optimise your BMS/BEMS settings and ensure your heating and hot water systems have efficient timings and temperatures set 18°C is the general recommendation for classroom temperatures, whilst hot water coming out of taps should be no higher than 43°C (stored at 60°C). Experiment with your heating schedule while maintaining comfort - running it one hour less per day or reducing temperatures by 1 degree can cut annual heating costs by 5–10%, according to the DfE.	Start: September 2025 Review: December 2026	AR and MA	Energy efficiency: guidance for the school and further education college estate - GOV.UK (www.gov.uk)	Some work done on this but temperatures not yet optimised.
Draught proof doors and windows and ensure they open and close correctly	Start: September 2025 Review: December 2025	AR	Do an initial audit of the draft resistance of the outside doors. Look for which can be improved without issues around the listed building status.	Most newer doors ok. Poor fitting doors in C1, C2, C4 exit.

Do a window audit of which are single or double glazed.	Start: September 2025 Review: December 2025	Eco-Committee and AR	Potentially use eco-committee to do the audit of which windows are single glazed.	C2, C1 and office has single glazing. Cost implications due to Listed Building Status.
Install TRVs on radiators -	Start: September 2025 Review: Easter 2026	AR	Test all TRVs in rooms and set at temperatures with markers to make sure they are reset to correct temperatures if moved Speak to plumber about how to test these and costs to replace where needed.	TVRs are fitted on all radiators but need checking to see if it is working and adjusted correctly.

ENERGY – BEHAVIOURAL CHANGE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Incentivise students to address energy usage	Start: September 2025 Review: Summer 2027	Eco-Committee	Proactively engage and empower the student body to take a lead in promoting and implementing energy efficient behaviour changes to help save costs, reduce emissions, and make their setting more sustainable. LASER Energy have a School Energy Action Hub filled with free energy-saving resources for primary and secondary school pupils. Investigate the use of Energy Sparks have some good ideas for student activities Activities Energy Sparks	Monthly monitoring has been in place since September 2025. This can then be compared over time.
Implement a power down strategy for electrical devices and appliances	Start: September 2025 Review: December 2025	Eco-committee and AR	Implement power-down strategies across the school, such as sleep and automatic shutdown settings on computers, projectors, and smart boards, and switching off scanners and printers overnight. Use a mix of automatic (e.g. timer-	We still need to look at ½ hourly monitoring to check

			controlled switches) and manual shutdown approaches depending on need. Campaign to switch off appliances at the end of the day but also things like iPad trollies over weekends and holidays.	overnight and holiday usage.
Ensure staff understand how to heat their rooms in the most energy efficient manner	Start: September 2025 Review: Easter 2027	AR	Give staff clear instructions on how to manage heating in areas they are responsible for, e.g. ensure all teachers know where thermostatic radiator valves (TRVs) are or how to control their classroom thermostat, to turn radiators off before opening windows and how to be proactive rather than reactive to overheating issues. . Guidance document from Let's Go Zero available for this action.	
Monitor energy use on a regular basis through dedicated platforms	Start: September 2026 Review: Summer 2027	AR / MA	Use an energy monitoring platform (e.g. Energy Sparks) to visualise and understand your energy usage. Use the data to look for patterns in day-to-day energy consumption and assess energy baseload (how much energy you use continually). Armed with this information, decide where and when is best to target energy savings. This requires school to update energy meters to smart meters and then monitor during days.	Investigate use of Sigma or other monitoring to give accurate daily energy usage data.

FOOD				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Fully implement separate food waste bins in all areas where food is prepared or consumed and collections in place	Start: September 2025 Review: December 2025	AR/JF/Eco-Committee and kitchen staff	New waste regulations require all schools to separate food waste from general waste. Contact your waste supplier to organise food waste collections separately in line with 31st March 2025 legislation changes so that it can be diverted to anaerobic digestion plants. This could lower your waste disposal bills. Organise food waste caddies for all appropriate spaces.	Food waste bins in classrooms and staffroom. This is recycled via a school compost bin.

				Kitchen waste is collected via bi-weekly collections.
Run a campaign to reduce plate waste from pupils	Start: September 2025 Review: December 2025	AR/JF/Eco-Committee and kitchen staff	Engage pupils in a campaign to cut plate waste. Campaigns might include lessons and assemblies, portion controls, and the option to pre-order, alongside fun activities. WRWA have some ideas to get you started. Potentially weigh food waste on a daily basis to monitor and reduce over time.	Eco-Committee introduced the recycling bins round school. Initial uptake was good but needs a refresher.

WASTE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Ensure mandatory recycling requirements are being met after introduction of double bins round school	Start: September 2025 Review: December 2025	AR/JF/Eco-Committee	New mandatory waste regulations require all dry recycling and food waste to be separated from general waste. To do this effectively, carry out a bin audit to review location, internal and external capacity, and labelling. Your CAA can provide a bin audit toolkit with label templates.	In place from Autumn 2025
Provide students with education on the importance of reducing, reusing and recycling correctly	Start: September 2025 Review: Spring 2026	Eco-Committee	Teach students about the waste hierarchy: 'Reduce -> Reuse -> Recycle' through a variety of assemblies, workshops and initiatives. These could be run by your eco-team, local authority, or waste contractor. Teach how recyclables are processed and the importance of reducing single-use and supporting a circular economy. Organisations such as Wastebuster and Recycle Now have a variety of curriculum-linked resources. Your CAA can provide additional resources on request.	Eco-Committee introduced the recycling bins round school. Initial uptake was good but needs a refresher.

			Eco team to lead collective worships or visit classes to explain and promote effective re-cycling and use of bins.	
--	--	--	--	--

PROCUREMENT				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
★ Promote Pre-loved uniform shop run by the PTA	Start: September 2025 Review: December 2025	AR and PTA on Newsletters and Website	Improved communications to the wider school community and putting systems in place to receive uniform donations from school leavers.	In place and well used but reminder to go out on newsletter.

TRANSPORT				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Continue to provide cycle proficiency lessons in school	Start: Spring 2026 Review: Summer 2027	AR	Host cycling proficiency lessons in school, (Bikeability .)	2026 sessions took place and 2027 booked for June 2027.
Provide bicycle racks and scooter storage.	Start: September 2025 Review: December 2025	Eco-Committee	Eco-committee to discuss the options around the placement of a bike storage facility on the school grounds	Scooter rack now in place and used well during the summer. Parent has donated a bike rack but not yet installed. (Needs time for me to fit it)

2. Climate adaptation and resilience

Taking actions to reduce the risk of flooding and overheating and to future-proof scarce resources for potential shortages

ADAPTATION AND RESILIENCE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Ensure staff understand how to cool their rooms through cross ventilation and other context specific measures	Start: September 2026 Review: Summer 2027	AR	Communicate to staff how best to cool their rooms through cross ventilating and maximising air flow. Ensure windows and vents can remain open to ventilate rooms and monitor CO ₂ levels using devices.	
Investigate possibilities of Installing measures in classrooms that prevent overheating	Start: September 2025 Review: December 2025	AR	Assess the need for solar shading on south/west/east-facing classrooms. Look at the most effective measures based on the amount of sunlight, e.g. External blinds/awnings. Solar film can be used but may cause heat retention as well and limit light into classrooms. Particularly look at class 4 and the hall windows on the south side of school.	Look at the possibility of reflective film on C4, ICT suite and C2 south facing windows.

WATER				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Monitor water usage on a regular basis	Start: September 2025 Review: July 2027	Eco-Committee	Monitor water usage on a regular basis by assessing water bills or by getting a water meter (similar to a smart energy meter but for water). Use the findings to inform any changes that can be made to improve efficiency (i.e. low flow taps) and compare the before/after benefits of any solutions installed.	Monitoring of water usage has been happening since September 2025.

3. Biodiversity and Green Infrastructure

Creating habitats and adopting practices that will enhance species diversity on the school estate and beyond

NATURE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Audit the site for areas which could be used to improve bio-diversity on the premises,	Start: Spring 2026 Review: Summer 2027	Eco-Committee	The current Eco-Committee will be looking at introducing plants that support biodiversity. They will also look at ways to use our grounds to grow our own herbs and vegetables.	Started in Sept. 2026
Investigate the possibilities of pupils carrying out wildlife surveys	Start: September 2026 Review: Summer 2027	Eco-Committee	Conduct wildlife surveys and habitat mapping using the Nature Park resources or take part in activities such as the Big Birdwatch with the RSPB. Use this data in engaging lessons and to inform the next steps in improving your grounds for wildlife.	We signed up for the Big Schools' Birdwatch to take place in Spring 2027

4. Climate Education, Green Skills and Green Careers

Ensuring the education you provide gives knowledge-rich and comprehensive teaching about climate change, and that your teaching staff feel supported to offer this

CULTURE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Appoint a sustainability focused governor	Start: September 2025 Review: December 2025	AR and JJ	Appoint a link governor who will work directly with the Sustainability Lead and working group to deliver the Climate Action Plan.	Not yet in place. Ask at next FGB
Publicise your commitment to sustainability	Start: September 2025 Review: December 2025	GW and Eco-Committee	Involve the Eco-Committee on producing a statement that describes the school commitment to sustainability. Include a commitment to sustainability in school's public communication, e.g. declaring a climate emergency and intentions of going Net Zero. Via a	

			values statement, a declaration of Net Zero aspirations, or inclusion in the school vision.	
Eco-committee to work towards this year's Green Flag award	Start: September 2025 Review: Summer 2026	GW/Eco-Committee	The Eco-Committee worked towards improving Biodiversity, Energy and Waste to renew our Green Flag.	Achieved in July 2026

CURRICULUM				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Amend your curriculum to incorporate sustainability	Start: September 2025 Review: December 2026	GW/DW	Examine the current curriculum to investigate areas where climate action and sustainability can be given a higher priority.	In Spring 2027, Class 4 will host a series of 6 workshops on Sustainability led by Climate Ed. This will be followed by an audit of our planning in order to include sustainability lessons in each class.

GREEN SKILLS & CAREERS				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Investigate Access to the Climate Ambassadors scheme	Start: September 2026 Review: Summer 2027	Eco-Committee	Connect with Climate Ambassadors in your region and invite them to do school assemblies on green skills and curriculum linked topics.	

Investigate inspirational green careers speakers in to speak to pupils	Start: September 2026 Review: Summer 2027	Eco-Committee	Find green careers speakers to inspire pupils. This could include parents or governors. Use Primary Futures , Inspiring the Future , Speakers for Schools to find speakers.	
--	--	----------------------	---	--



www.letsgozer0.o

Ashden is registered in England and Wales as a company limited by guarantee.
Registered number: 05062574/ Charity number: 1104153
The Peak, 3rd Floor 5 Wilton Road, London, SW1V 1AP