

Dear Prospective Candidate,

May I take this opportunity to thank you for the interest that you have shown in the post of Teaching Assistant at Harewood C of E Primary School.

We are a small, friendly, family school, with great children and a friendly team of staff. Situated in the village of Harewood, about 3 miles north of Leeds, we serve the local village and also draw pupils from the surrounding area. We are a small half form entry school with just over 100 pupils aged 4-11 years on roll. Although we are a Church of England school with a Christian ethos, our families come from a wide range of cultural and religious backgrounds.

The school caters for a very wide ability range and aspires to provide an exciting, creative curriculum that is meaningful and relevant to all our children. As one of our support staff you will play a big part in this and be part of what makes us the school we are.

We are looking for a self-motivated person who is passionate about education and interested in working within a team who are determined to make a difference to children's futures. The role we are looking to fill is to support within classroom settings across school, working within the classroom, or with groups and individuals depending on the needs identified. Experience of working across the Primary School age range would be useful as you may be working in multiple classes during the week. Additional details of the role are contained in the advert and job description for the post, which can be found with the application pack.

Visits to the school prior to application are more than welcomed. Please contact the school by telephone during term time, or email to arrange a suitable appointment or ask for additional information. The job description gives additional information about the role and the expectations in terms of duties, qualifications and support provided for the person selected for the role.

Yours sincerely

Mr Alistair Ratcliffe Headteacher









