

Assessment Title	<b>Infection prevention and control in schools.</b>	Ref No:	1
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School Name:	Harewood C of E Primary School	School Address:	Harrogate Road. Harewood. Leeds LS17 9LH
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Date Assessment Undertaken	Name of Assessor (print):	Assessor Signature:	Review Date:
April 2022	A Ratcliffe	<i>A. Ratcliffe</i>	2024
Name of Head / Centre Manager (print):	Head / Centre Manager Signature:	Name of Chair of Governors (print):	Chair of Governors Signature:
A Ratcliffe	<i>A. Ratcliffe</i>	J Jayne	

Main Legislation &/or Information Source:	<ul style="list-style-type: none"> <li>• Health &amp; Safety at Work Act 1974.</li> <li>• Management of H &amp; S at Work Regulations 1999.</li> <li>• Control of Substances Hazardous to Health Regulations 2002.</li> <li>• HSWT Bulletin 09 01/04/22 &amp; Bulletin 10 22/04/22</li> <li>• <a href="http://www.gov.uk">Health protection in education and childcare settings - GOV.UK (www.gov.uk)</a></li> </ul>
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What are the hazards?	Who could be harmed?	Control Measures. What are you already doing?	Notes / what further action is necessary?	Action By Whom?	Action By When?	Complete Y/N (Date)
<b>1.Safe management of the environment</b> - keeping education and childcare settings clean, including toys and equipment, reduces the risk of infection. Letting fresh air into indoor spaces can help remove air that contains virus particles and prevent the spread of COVID-19 and other respiratory infections.						
<b>1.1 General Cleaning.</b> Inadequate cleaning increasing the risk of infection and transmission.	Pupils, staff, visitors & contractors.	<ul style="list-style-type: none"> <li>Premises and school owned transport will be thoroughly cleaned regularly, paying specific attention to frequent touch points, toilets and catering areas.</li> </ul>	Provided by LCC cleaning services	JF		28-04-22
		<ul style="list-style-type: none"> <li>Equipment will be thoroughly cleaned regularly, particularly shared equipment and equipment used by pupils who may put items into their mouths and / or have less ability to carry out good hand and personal hygiene. This will include office equipment. Particularly shared equipment touch points e.g keyboards, telephones, printers etc...</li> </ul>		JF and teaching staff		28-04-22
		<ul style="list-style-type: none"> <li>Cleaning staff will be appropriately trained and have access to the appropriate PPE, such as gloves, aprons and surgical masks. Training will be provided for the use of any equipment and chemicals.</li> </ul>	Responsibility of LCC Cleaning Services	LCC		28-04-22
		<ul style="list-style-type: none"> <li>Cleaning equipment used should be disposable or, if reusable, disinfected after each use and changed regularly when they can no longer be effectively disinfected.</li> </ul>		Cleaning Staff		28-04-22
		<ul style="list-style-type: none"> <li>Colour- coded equipment should be used in different areas with separate equipment for kitchen, toilet, classroom and office areas (for example, red for toilets and washrooms; yellow for hand wash basins and sinks; blue for general areas and green for kitchens).</li> </ul>		Cleaning Staff		28-04-22
		<ul style="list-style-type: none"> <li>Effective cleaning and disinfection are particularly critical when food preparation is taking place. The FSA strongly advises the use of either a dishwasher, a sterilising sink, or a steam cleaner to clean and disinfect equipment and utensils.</li> </ul>		Cleaning staff and Kitchen Staff		28-04-22
		<ul style="list-style-type: none"> <li>Operation and maintenance of equipment will be according to the manufacturer's instructions and include regular dishwasher interior cleaning cycles.</li> </ul>		Kitchen Staff		28-04-22
		<ul style="list-style-type: none"> <li>Following advice from UKHSA in the event of an outbreak of infection school will follow any recommend enhanced or more frequent cleaning, to help reduce transmission.</li> </ul>		AR		28-04-22
		<ul style="list-style-type: none"> <li>Cleaning standards and any schedules will be monitored and reviewed regularly.</li> </ul>		JF		28-04-22
		<ul style="list-style-type: none"> <li>Cleaning products will be effective against respiratory illnesses including Covid e.g Hypochlorite diluted to 1000ppm or products with BS/EN 1276, 13704, 1650,14476 or 14675.</li> </ul>		JF and LCC Cleaning Services		28-04-22
		<b>Laundry</b>				

<b>1.2 Cleaning of linen and soft furnishings.</b> Inadequate cleaning increasing the risk of infection and transmission.	Pupils, staff, visitors & contractors.	<ul style="list-style-type: none"> <li>There is a designated area on site if there is a need for laundry facilities. This area will:               <ul style="list-style-type: none"> <li>be separate from any food preparation areas,</li> <li>have appropriate hand washing facilities,</li> <li>have a washing machine with a sluice or pre-wash cycle.</li> </ul> </li> </ul>	NA				
		<ul style="list-style-type: none"> <li>Staff that are involved with laundry services will be informed of and follow these controls:               <ul style="list-style-type: none"> <li>manual sluicing of clothing should not be carried out as there is a risk of inhaling fine contaminated aerosol droplet and that soiled articles of clothing should be rinsed through in the washing machine pre-wash cycle, prior to washing,</li> <li>gloves and aprons will be provided and should be worn when handling soiled linen or clothing,</li> <li>hands should be thoroughly washed after removing the gloves and aprons.</li> </ul> </li> </ul>	NA				
		<b>Clothing contaminated with blood or bodily fluids.</b>					
		<ul style="list-style-type: none"> <li>Clothing contaminated with blood or bodily fluids will be removed as soon as possible and placed in a plastic bag. Pupils clothing will be sent home with advice for the parents / carers on how to launder the contaminated clothing. Any contaminated clothing should be washed separately in a washing machine, using a pre-wash cycle, on the hottest temperature that the clothes will tolerate.</li> </ul>		AR/JF		28-04-22	
<b>1.3 Cleaning blood and body fluid spills.</b> Inadequate procedures for cleaning spills increasing the risk of infection and transmission.	Pupils, staff, visitors & contractors.	<ul style="list-style-type: none"> <li>Staff or pupils who are potentially likely to have clothing contaminated with bodily fluids will be asked to bring a spare set of clothing into school.</li> </ul>		AR/JF		28-04-22	
		<ul style="list-style-type: none"> <li>School will ensure any spillages of blood, faeces, saliva, vomit, nasal and eye discharges are cleaned as soon as possible.</li> </ul>		AR/JF		28-04-22	
		<ul style="list-style-type: none"> <li>Staff carrying out such cleaning will be provided with PPE such as disposable gloves and aprons, and eye protection if necessary.</li> </ul>		AR/JF		28-04-22	
		<ul style="list-style-type: none"> <li>Spillages will be cleaned using a product which combines detergent and disinfectant that is effective against both bacteria and viruses and manufacturer's guidance will be followed.</li> </ul>		AR/JF		28-04-22	
<b>1.4 Sanitary facilities including nappy changing and continence aids where relevant.</b> Inadequate facilities and procedures increasing the risk of	Pupils, staff, visitors & contractors.	<ul style="list-style-type: none"> <li>We will use disposable paper towels or cloths to clean up blood and body fluid spills. These will be disposed of immediately and safely after use.</li> </ul>		AR/JF		28-04-22	
		<ul style="list-style-type: none"> <li>School will ensure an adequate number of sanitary facilities with adequate hand washing facilities are available including:               <ul style="list-style-type: none"> <li>hot and cold running water, mild liquid soap (preferably wall mounted with disposable cartridges), a hygienic means of drying hands e.g disposable paper towels / air dryers and foot-operated wastepaper bins.</li> </ul> </li> </ul>		AR/JF		28-04-22	
		<ul style="list-style-type: none"> <li>School will ensure suitable sanitary disposal facilities are provided where there are females including children aged 9 or over.</li> </ul>		AR/JF		28-04-22	
<b>Nappy Changing</b>							

infection and transmission.		<ul style="list-style-type: none"> <li>School will ensure there is a designated changing area away from play facilities and any area where food and/or drink is prepared or consumed. School will ensure that adequate hand washing facilities are available.</li> </ul>	NA				
		<ul style="list-style-type: none"> <li>Staff will be informed they should wash and dry their hands after every nappy change, before handling another child or leaving the nappy changing area.</li> </ul>	NA				
		<ul style="list-style-type: none"> <li>School will ensure staff involved in managing nappies are informed of and follow the procedures below:               <ul style="list-style-type: none"> <li>wrapping soiled nappies in a plastic bag before disposal in with the general setting waste,</li> <li>cleaning children's skin with a disposable wipe (flannels will not be used),</li> <li>labelling nappy creams and lotions with the child's name and not sharing with others,</li> <li>wiping changing mats with soapy water or a mild detergent wipe after each use,</li> <li>cleaning mats thoroughly with hot soapy water if visibly soiled and at the end of each day,</li> </ul> </li> <li>checking mats weekly for tears and discarding if the cover is damaged.</li> </ul>	NA				
		<b>Potty emptying / cleaning.</b>					
		<ul style="list-style-type: none"> <li>A designated sink for cleaning potties (not a hand wash basin) will be provided located in the area where potties are used.</li> </ul>	NA				
		<ul style="list-style-type: none"> <li>Disposable gloves will be provided and worn to flush contents down the toilet. Staff will be informed that hands should be washed using soap and warm water and dried after removing disposable gloves.</li> </ul>	NA				
		<ul style="list-style-type: none"> <li>Potties will be washed in hot soapy water, dried and stored upside down.</li> </ul>	NA				
		<b>Pupils and staff with continence aids.</b>					
		<ul style="list-style-type: none"> <li>Pupils who use continence aids (like continence pads, catheters) will be encouraged to be as independent as possible.</li> </ul>	Not currently needed	AR/JF		28-04-22	
		<ul style="list-style-type: none"> <li>A designated private area will be provided when necessary for the changing or management of pupils or staff continence aids with adequate hand washing facilities.</li> </ul>	Not currently needed	AR/JF		28-04-22	
<ul style="list-style-type: none"> <li>Staff assisting pupils will be provided with appropriate PPE (disposable gloves and a disposable plastic apron) and informed they should be worn and changed after each child.</li> </ul>	Not currently needed	AR/JF		28-04-22			
1.5 Ventilation. Inadequate ventilation increasing the risk of infection and transmission.	Pupils, staff, visitors & contractors.	<ul style="list-style-type: none"> <li>School will ensure that occupied spaces including transport are well ventilated, particularly during activities that generate more respiratory output e.g sports, singing and dancing.</li> </ul>		All staff		28-04-22	
		<ul style="list-style-type: none"> <li>School will use CO2 monitors to identify areas of poor ventilation and improve these where possible.</li> </ul>		AR/JF		28-04-22	
		<ul style="list-style-type: none"> <li>School will be aware of individuals who may be severely affected by increasing ventilation e.g hayfever sufferers, asthmatics who are affected by air borne</li> </ul>		AR/JF		28-04-22	

		<p>pollutants, and identify any measures they can take to help alleviate the effects.</p> <ul style="list-style-type: none"> <li>To balance the need for increased ventilation while maintaining a comfortable temperature, the following measures will be used as appropriate: a) opening high level windows in preference to low level to reduce draughts, b) purging or airing rooms by opening all the doors and windows fully to maximise the ventilation in a room when they are unoccupied, having regard for any security measures needed (e.g. between classes, during break and lunch, when a room is unused), c) seeing if there are trickle vents that can be opened, d) providing flexibility to allow additional, suitable indoor clothing, e) rearranging furniture where possible to avoid direct drafts. Lower temperatures and windy weather conditions in the colder months will increase natural ventilation through openings. This means windows and doors do not need to be open as wide.</li> </ul>					28-04-22
<b>1.6 Waste Management.</b> Inadequate facilities increasing the risk of infection and transmission.	Pupils, staff, visitors & contractors.	<ul style="list-style-type: none"> <li>School will ensure all waste produced is dealt with by a licensed waste management company, including nappies (where relevant), sanitary products, other bodily waste and used PPE / materials for cleaning bodily waste.</li> </ul>		JF			28-04-22
		<ul style="list-style-type: none"> <li>Lidded waste bins will be foot operated rather than hand touch operated as far as possible.</li> </ul>		JF			28-04-22
		<ul style="list-style-type: none"> <li>Used PPE will be placed in a refuse bag and disposed of as normal domestic waste. PPE will not be put in a recycling bin.</li> </ul>		JF			28-04-22
		<ul style="list-style-type: none"> <li>Sharps will be contained in a suitable solid sealed container until safe disposal is arranged.</li> </ul>	Not currently applicable	JF			28-04-22
<b>2. Hand washing and respiratory / cough hygiene</b> - hand washing is one of the most important ways of controlling the spread of infections, especially those that cause diarrhoea and/or vomiting and respiratory infections. Covering the nose and mouth during sneezing and coughing can reduce the spread of infections.							
<b>2.1 Hand washing and respiratory / cough hygiene.</b> Inadequate hand washing / personal hygiene increasing the risk of infection and transmission. Inadequate respiratory and cough hygiene increasing the risk of infection and transmission	Pupils, staff, visitors & contractors.	<b>Handwashing.</b>					
		<ul style="list-style-type: none"> <li>School will ensure that staff and pupils have good access to liquid soap, warm water and paper towels or hand dryers. Bar soap will not be used.</li> </ul>		JF/All staff			28-04-22
		<ul style="list-style-type: none"> <li>All staff and pupils will be advised to wash their hands after using the toilet, before eating or handling food, after playtime and after touching animals. They will be regularly reminded of this through the use of signage, posters, lesson activities, assemblies etc.. Pupils will be supervised in this activity where necessary.</li> </ul>		All Staff			28-04-22
		<ul style="list-style-type: none"> <li>As far as possible school will ensure staff and pupil cuts and abrasions are covered with waterproof dressings.</li> </ul>		First Aid Trained Staff			28-04-22
		<ul style="list-style-type: none"> <li>If appropriate hand washing facilities are not available, we will ensure hand sanitisers are available instead. We will not use this as an alternative if hands are visibly soiled or where there are cases of gastroenteritis (diarrhoea and vomiting) in the setting as we know they are ineffective against norovirus.</li> </ul>		JF			28-04-22
<b>Respiratory / cough hygiene</b>							

		<ul style="list-style-type: none"> <li>Spitting will be discouraged where possible.</li> </ul>		All Staff		28-04-22
		<ul style="list-style-type: none"> <li>School will advise pupils and staff to follow respiratory hygiene and cough etiquette, specifically:               <ul style="list-style-type: none"> <li>Covering the nose and mouth with a tissue when coughing and sneezing, disposing of used tissue in a waste bin waste bin and performing hand hygiene,</li> <li>coughing or sneezing into the inner elbow (upper sleeve) if no tissues are available, rather than into the hand,</li> <li>keeping contaminated hands away from the mucous membranes of the eyes and nose,</li> <li>carrying out hand hygiene after contact with respiratory secretions and contaminated objects and materials.</li> </ul> </li> <li>They will be regularly reminded of this through the use of signage, posters, lesson activities, assemblies etc..</li> </ul>		All Staff		28-04-22
<b>3. Managing persons who become unwell / have specific infections and outbreak management.</b> Prompt exclusion of children, young people and staff who are unwell with an infectious disease is essential to preventing the spread of infection in education and childhood settings. Children with mild, respiratory symptoms such as a runny nose, sore throat, or slight cough, who are otherwise well, can continue to attend their education or childcare setting.						
<b>3.1 Sickness and absence management.</b> Inadequate management and monitoring of sickness and absence increasing the risk of infection and transmission.	Pupils, staff, visitors & contractors.	<ul style="list-style-type: none"> <li>School will be familiar with and will follow the guidance on exclusion for specific illnesses set out in <a href="https://www.gov.uk">Health protection in education and childcare settings - GOV.UK (www.gov.uk)</a> and any current LCC flowcharts. Pupils and adults who are unwell and showing the symptoms of an infectious disease or a diagnostic result will be advised to stay away from their education or childcare setting for the minimum period recommended.</li> </ul>		JF		28-04-22
		<ul style="list-style-type: none"> <li>Pupils, staff, and parent / carers will be informed of the need to provide accurate information if they are unwell.</li> </ul>		JF		28-04-22
		<ul style="list-style-type: none"> <li>School will monitor sickness and sickness absence so they can identify any need for exclusion and / or potential outbreaks.</li> </ul>		JF/AR		28-04-22
		<ul style="list-style-type: none"> <li>Where required, pupils and adults will be asked to go home as soon as possible if they become unwell with a suspected infectious illness that requires exclusion from the setting. Parents / carers will be contacted following the schools procedures and asked to collect their child/ children.</li> </ul>		JF		28-04-22
		<ul style="list-style-type: none"> <li>School has identified a suitable space for pupils or adults to be separate from the general school population whilst waiting to go home. This area should be thoroughly cleaned after they have left.</li> </ul>		AR/JF		28-04-22
		<ul style="list-style-type: none"> <li>In most cases, parents and carers will agree that a child who is unwell and has symptoms of an infectious illness, such as a fever should not attend our setting, given the potential risk to others. If a parent or carer insists on a child with symptoms attending our setting, where they have a confirmed or suspected case of an infectious illness, we may take the decision to refuse the child if, in our reasonable judgement, it is necessary to protect other children and staff from possible infection. We will follow the <a href="#">Chapter 3: public health</a></li> </ul>		AR		29-04-22

		<a href="#">management of specific infectious diseases - GOV.UK (www.gov.uk)</a> and <a href="#">Exclusion table - GOV.UK (www.gov.uk)</a> and contact UKHSA if we need support.			
<b>3.2 Outbreak Management.</b> Inadequate outbreak identification and management increasing the risk of infection and transmission.	Pupils, staff, visitors & contractors.	<ul style="list-style-type: none"> <li>School has an Outbreak Management Plan (OMP) which we will follow in the event of a potential outbreak.</li> </ul>		AR	28-04-22
		<ul style="list-style-type: none"> <li>This risk assessment identifies our baseline infection prevention and control measures that will help to manage the spread of infection. If an outbreak or incident is suspected, we will review and reinforce these baseline preventions and control measures. This may include:               <ul style="list-style-type: none"> <li>encouraging all staff and pupils who are unwell not to attend the setting,</li> <li>ensuring all eligible groups are enabled and supported to take up the offer of national immunisation programmes including coronavirus (COVID-19) and flu,</li> <li>ensuring occupied spaces are well ventilated and let fresh air in,</li> <li>reinforcing good hygiene practices such as frequent cleaning and hand washing,</li> <li>considering communications to raise awareness among parents and carers of the outbreak or incident and to reinforce key messages, including the use of clear hand and respiratory hygiene measures within the setting such as E-Bug.</li> </ul> </li> </ul>		AR	28-04-22
		<ul style="list-style-type: none"> <li>We will follow the advice in <a href="#">Chapter 3: public health management of specific infectious diseases - GOV.UK (www.gov.uk)</a> and will seek specialist advice from the UKHSA if we are concerned and have seen:               <ul style="list-style-type: none"> <li>a higher than previously experienced and/or rapidly increasing number of staff or pupil absences due to acute respiratory infection or diarrhoea and vomiting,</li> <li>evidence of severe disease due to an infection, for example if a pupil, or staff member is admitted to hospital,</li> <li>more than one infection circulating in the same group of students and staff e.g example chicken pox and scarlet fever.</li> </ul> </li> </ul>		AR	28-04-22
		<ul style="list-style-type: none"> <li>We will contact UKHSA to report any outbreak or serious or unusual illness and follow their advice e.g:               <ul style="list-style-type: none"> <li>E.coli 0157 or E coli STEC infection,</li> <li>food poisoning,</li> <li>hepatitis,</li> <li>measles, mumps, rubella,</li> <li>meningococcal meningitis or septicemia,</li> <li>scarlet fever (if an outbreak or co-circulating chicken pox),</li> <li>tuberculosis (TB),</li> <li>typhoid,</li> <li>whooping cough (also called pertussis),</li> </ul> </li> </ul>		AR	28-04-22

		<ul style="list-style-type: none"> <li>○ respiratory illness including Covid.</li> </ul> <p>Outbreaks will be notified to LCC Health Protection Team as soon as possible (using the Infection Outbreak Notification form (ION form)).</p>				
<b>4. People at higher risk from infection and first aid / medical issues</b> - for most people, the risk from common infections is low and few will become seriously unwell. Some people have impaired immune defence mechanisms in their bodies either as a result of a medical condition or due to treatment they are receiving (immunosuppressed). People who are immunosuppressed may have a reduced ability to fight infections and other diseases. Most people in this group will be under the care of a hospital or other specialist and will have received advice on the risks to them and when to seek medical advice. Individuals in this group should continue to attend school unless advised otherwise by their clinician.						
<b>4.1 Persons at higher risk e.g immunosuppressed, pregnant persons.</b> Inadequate procedures increasing the risk of infection and transmission.	Pupils and staff.	<ul style="list-style-type: none"> <li>• Individuals who are known to be at higher risk will have an individual employee or pupil risk assessment and / or a health care plan in place e.g a WASP or IPRA. These will be regularly reviewed. It will be considered if these individuals need additional control measures over and above those in this assessment e.g the use of face masks, enhanced cleaning, social distancing where possible.</li> </ul>		AR		28-04-22
		<ul style="list-style-type: none"> <li>• If a pupil or staff member who may be at higher risk due to their immune system is thought to have been exposed to an infection such as chickenpox or measles in their setting, the parents and carers / they will be informed immediately so that they can seek further medical advice from their GP or specialist, as appropriate.</li> </ul>		AR/JF		28-04-22
		<ul style="list-style-type: none"> <li>• Pregnant persons will be advised to consult their midwife or GP immediately if they have come into contact with positive cases of measles, mumps, rubella, slapped cheek syndrome and chickenpox as contact with these illnesses can affect the pregnancy and/or development of the unborn baby.</li> </ul>		AR/JF		28-04-22
		<ul style="list-style-type: none"> <li>• School will follow the advice in <a href="#">Chapter 3: public health management of specific infectious diseases - GOV.UK (www.gov.uk)</a> to identify, implement controls and advise persons who may be at higher risk from specific infections.</li> </ul>		AR/JF		28-04-22
<b>4.2 First aid and the management of cuts, bites, nose bleeds, bodily fluid spills and needle stick injuries.</b> Inadequate procedures increasing the risk of infection and transmission.	Pupils, staff, visitors & contractors.	<b>First Aid – cuts and grazes.</b> <ul style="list-style-type: none"> <li>• School will take standard precautions when dealing with any cuts/abrasions that involve a break in the skin or body fluid spills. These are:             <ul style="list-style-type: none"> <li>○ wearing gloves when in contact with any accident or injury (washing grazes, dressing wounds, cleaning up blood after an incident) and wearing a disposable plastic apron if possible,</li> <li>○ carefully cleaning the wound under running water if possible or using a disposable container with water and wipes;</li> <li>○ covering all exposed cuts and grazes with waterproof plasters,</li> <li>○ keeping the dressing clean by changing it as often as is necessary.</li> </ul> </li> </ul>		All First Aid Staff		28-04-22
		<ul style="list-style-type: none"> <li>• As far as possible school will ensure that if someone suffers a bite, scratch or puncture injury that may have introduced someone else's blood or experiences a splash of blood to the eye, area of broken skin or mouth, that they rinse the area well with water.</li> </ul>		All First Aid Staff		28-04-22



		<ul style="list-style-type: none"> <li>The adult or parent / carer of a child will be advised to seek medical advice.</li> <li>School will ensure staff and visitors (where relevant) are aware of the first aid procedures involving cuts, bites, bleeds and spills and will ensure adequate numbers of appropriately trained first aiders are available at all times.</li> </ul>		AR		28-04-22
		<b>Bites and needle stick injuries.</b> <ul style="list-style-type: none"> <li>School will ensure that anyone known to have pricked or scratched themselves with a used hypodermic / other needle not for their own use, or has a bite which breaks the skin seeks first aid treatment including:               <ul style="list-style-type: none"> <li>washing the wound thoroughly with soap and warm running water,</li> <li>covering the wound with a waterproof dressing,</li> <li>recording it in the accident records,</li> <li>advising the adult or parent / carer of a child to seek immediate medical attention or advice from their local accident and emergency department or GP.</li> </ul> </li> <li>Site will be regularly checked for the presence of sharps, broken bottles, discarded needles etc if appropriate. Thick gloves and litter pickers etc will be used to handle any sharps.</li> </ul>		All First Aid Staff		28-04-22
		<ul style="list-style-type: none"> <li>Site will be regularly checked for the presence of sharps, broken bottles, discarded needles etc if appropriate. Thick gloves and litter pickers etc will be used to handle any sharps.</li> </ul>		AR/JF		28-04-22
<b>4.3 Aerosol Generating Procedures (AGPS).</b> Inadequate procedures increasing the risk of infection and transmission.	Staff.	<ul style="list-style-type: none"> <li>School will ensure standard PPE recommendations for AGPs are followed including ensuring eye and face protection, disposable aprons and gloves are worn to protect against the splashing or spraying of blood and bodily fluids.</li> </ul>		AR/JF		28-04-22
		<ul style="list-style-type: none"> <li>If someone is performing an AGP on an individual who is suspected of being infectious with a respiratory agent (for example RSV or COVID-19) school will ensure additional airborne personal protective equipment is used, including an FFP3 respirator or equivalent.</li> </ul>		AR/JF		28-04-22
<b>5. Animal care / handling and educational visits.</b>						
<b>5.1 Animal care / handling.</b> Inadequate procedures increasing the risk of infection and transmission.	Pupils, staff and volunteers.	<ul style="list-style-type: none"> <li>School will follow CLEAPSS advice on keeping / having animals on site and will have a specific risk assessment for them.</li> </ul>		AR/JF		28-04-22
		<ul style="list-style-type: none"> <li>School will ensure:               <ul style="list-style-type: none"> <li>animals are always supervised when in contact with pupils,</li> <li>pupils and staff wash their hands immediately after handling animals,</li> <li>animals have any recommended treatments and immunisations, are regularly groomed (including claws trimmed) and checked for signs of infection,</li> <li>bedding is laundered or replaced regularly,</li> <li>feeding areas are kept clean and their food stored away from human food,</li> <li>any food that is not consumed within 20 minutes is taken away or covered to prevent attracting pests.</li> </ul> </li> </ul>		AR		28-04-22
		<ul style="list-style-type: none"> <li>For cats we will ensure:               <ul style="list-style-type: none"> <li>cat litter trays are cleaned regularly wearing disposable gloves,</li> <li>litter trays are not be placed near food preparation, storage or eating areas,</li> <li>hands are washed immediately after cleaning litter trays,</li> </ul> </li> </ul>	NA			

		<ul style="list-style-type: none"> <li>○ pregnant staff will not clean litter trays due to a risk of toxoplasmosis.</li> </ul>			
		<ul style="list-style-type: none"> <li>● Reptiles can carry Salmonella. Babies, children under 5, those who are pregnant, the elderly and those with weaker immune systems are particularly at risk from salmonella infection. We will limit any exposure to close contacts with reptiles for these persons and ensure everyone handling or caring for the reptiles thoroughly washes their hands immediately afterwards.</li> </ul>	NA		
		<ul style="list-style-type: none"> <li>● <b>General</b> - site will be regularly checked for the presence of animal faeces if necessary and these will be hygienically removed / disposed of.</li> </ul>		AR/JF	28-04-22
<b>5.2 Educational Visits.</b> Inadequate controls leading to increased risk of infection and transmission	Pupils, staff, volunteers.	<ul style="list-style-type: none"> <li>● The principles of this risk assessment and the control measures will be followed on educational visits as far as possible. Where relevant they will be planned for and discussed with any external providers prior to the visit taking place.</li> </ul>		All staff leading visits	28-04-22
		<ul style="list-style-type: none"> <li>● School will ensure visits include provision for adequate first aid, hand hygiene, cough and respiratory hygiene, bodily fluid spillages, contaminated clothing and waste management.</li> </ul>		All staff leading visits	28-04-22
		<ul style="list-style-type: none"> <li>● <b>Educational visits involving water-based activities</b> have a risk of infection associated with any activity on rivers, canals and freshwater docks, and also with the collection of specimens from ditches, streams and ponds. This will be included in the risk assessment for any such activities.</li> </ul>		All staff leading visits	28-04-22
		<ul style="list-style-type: none"> <li>● School will make it clear to parents / carers that if their child becomes ill following participation in outdoor or water-based activities, the treating doctor should be made aware of the child's participation in these activities.</li> </ul>		All staff leading visits	28-04-22
		<ul style="list-style-type: none"> <li>● <b>Educational visits to locations such as farms and zoos</b> potentially expose pupils and staff to infections such as Shiga Toxin-producing Escherichia Coli (STEC) (including E. coli 0157), campylobacter, salmonella and cryptosporidium. These can cause serious illness, particularly in young children. This will be included in the risk assessment for any such activities.</li> </ul>		All staff leading visits	28-04-22
		<ul style="list-style-type: none"> <li>● School will ensure that those who are, or may be, pregnant avoid close contact with livestock animals that are giving birth.</li> </ul>		All staff leading visits	28-04-22
		<ul style="list-style-type: none"> <li>● School staff are aware even a small number of bacteria can cause infection, so will ensure the following hygiene recommendations are followed:             <ul style="list-style-type: none"> <li>○ washing hands thoroughly with soap and water immediately after contact with animals. Younger children / those who need it will be supervised for hand washing,</li> <li>○ reminding pupils not to eat, drink or put fingers in their mouths except when in designated eating areas and after they have washed and dried their hands thoroughly,</li> <li>○ not using hand sanitiser as a substitute for handwashing with soap and water.</li> </ul> </li> </ul>		All staff	28-04-22

School identified hazards?	Who might be harmed?	Control Measures. What are you already doing?	Notes / what further action is necessary?	Action By Whom?	Action By When?	Complete Y/N (Date)